

**THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST**  
**(A COMPANY LIMITED BY GUARANTEE)**

**ANNUAL REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

**Haines Watts**  
Chartered Accountants & Registered Auditors  
Bridge House  
157A Ashley Road  
Hale  
Altrincham  
Cheshire  
WA14 2UT

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

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# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## REFERENCE AND ADMINISTRATIVE DETAILS

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### Members

Bishop M Davies  
Very Reverend Cannon D Roberts  
Very Reverend Canon P Moor  
Mr D Cunningham  
Mrs C Lawrence

### Trustees

Mr J Kalnins (Chair)  
Mrs R Stuart-Buttle (Vice Chair)  
Mr D Caldwell (appointed 1 September 2019 & resigned 23 September 2020)  
Mr P Collins  
Mrs N Hutchings (appointed 17 September 2019)  
Mr M Wilbraham (appointed 1 September 2019)  
Mrs N Armstrong-Boyle  
Mr T Beesley  
Mr S Blain  
Mrs A M Connor  
Mrs T M Cooke  
Mr B Hennessy (resigned 31 August 2020)  
Mrs C M Ingram  
Mr S Robinson  
Mrs C Watson (appointed 1 October 2019)  
Mrs J Feely (resigned 1 October 2019)

### Senior leadership team

Principal of All Hallows Catholic College	Mr T Beesley
Head of St Alban's Catholic Primary School	Mrs T M Cooke
Head of Saint Mary's Catholic Primary School	Mr S Blain (appointed 25 November 2019)
Head of St Paul's Catholic Primary School	Mrs N Armstrong-Boyle
Chief Financial Officer	Mrs S Atherton

### Accounting officer

Mrs A M Connor

### Company secretary

Mrs P Metherringham

### Registered address

Brooklands Avenue, Macclesfield, Cheshire, SK11 8LB

### Company registration number

08307081

### Independent auditor

Haines Watts, Bridge House, Ashley Road, Hale, Altrincham  
Cheshire, WA14 2UT

### Bankers

Lloyds Bank PLC, 60/62 Merseyway Shopping Centre, Great  
Underbank, Stockport, SK1 1PL

### Solicitors

Thompsons Solicitors, Grove House, 55 Lowlands Road, Harrow  
Middlesex, HA1 3AP

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 AUGUST 2020

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The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the audited financial statements of The Holy Family of Nazareth Catholic Academy Trust (the academy - HFNCAT) for the year ended 31 August 2020. The Trustees confirm that the Annual Report and Financial Statements of the academy comply with the current statutory requirements, the requirements of the academy's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005. The annual report serves the purpose of both a trustees' report and a directors' report under company law.

The Trust operates one secondary and three primary academies in Cheshire East. Its academies have a pupil capacity of 1984 and a current roll of 1912.

#### **Mission Statement**

**To provide an inspirational, outstanding Catholic education for all the children and young people in our schools. Our ethos is driven by Gospel values, which are lived each day, as we strive for excellence in all areas of our work and cherish every person in our care.**

We are committed to the principle of working together for the Common Good for the future of our Catholic Schools. We provide an education for the whole person where our children are nurtured in character, wisdom and values, so that they **'can aspire not to have more but to be more'** (Saint Oscar Romero) and so make a positive difference in their communities and in God's world.

#### **Vision**

We have a vision for Catholic education that goes beyond our individual schools and changes our perceptions from 'my' school, to 'our' schools. The Trust allows us to strengthen the work we all do together in providing a world class Catholic education for all the families within our localities and parishes. We work together to provide the best for our young people in all our schools throughout their education. The bonds formed between our schools enable a seamless faith learning journey of excellence in Christian education from the early years, through the key stages right the way through to the age of 18. The challenge for us all is how we can share our gifts and talents to ensure that education for all our children is outstandingly holistic as we seek to nurture and challenge our young people to become the best persons that God has created them to be.

#### **Structure, governance and management**

##### Constitution

The Academy Trust is a company limited by guarantee and an exempt charity.

The Charitable Company's memorandum and articles of association are the primary governing documents of the Academy Trust.

The Trustees for the charitable activities of HFNCAT are also the directors of the Charitable Company for the purposes of company law and the Governors of the academies.

The schools within the Trust are as follows:

All Hallows Catholic College, Macclesfield  
St Alban's Catholic Primary School, Macclesfield  
Saint Mary's Catholic Primary School, Congleton and  
St Paul's Catholic Primary School, Poynton.

Details of the Trustees who served throughout the year are included in the Reference and Administrative Details on page 1.

The Trust has the following organisational structure:

Level 1: Board of the Multi Academy Trust (Directors)  
Level 2: Local Governing Bodies (LGBs)  
Level 3: Principal/Head  
Level 4: CEO

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2020

The Charitable Company's Memorandum and Articles of Association (in conjunction with The Schemes of Delegation) are the primary governing documents of the Multi-Academy Trust.

The Board of Directors are responsible for and oversee the management and administration of the Company and Academies run by the Company. The Board of Directors is the ultimate decision-making authority and has overall responsibility for setting strategy and setting the Company's policy.

In order to discharge its responsibilities and to ensure the good governance of each Academy within the Trust, the Board of Directors currently delegates functions, other than those defined as 'reserved functions', to each Local Governing Body (LGB). The LGBs have devolved responsibility for the day to day management of the Academies to the Principal, in the case of AHCC, or the Heads of the primary schools, supported by their Senior Leadership Teams (SLT).

The Principal / the Heads have a key leadership role overseeing educational, pastoral and administrative functions in consultation with senior staff. The day to day administration is undertaken within the policies and procedures laid down by the LGBs and the SLTs report back to the LGBs on performance. The Heads and SLTs are also responsible for the authorisation of spending within agreed budgets with some spending control being devolved to Faculty and Departmental Leaders or other key personnel. In turn, the LGBs reports to the Academy Trust on the exercise of its responsibilities.

The Interim Chief Executive Officer is the Accounting Officer. The principal activity of the Academy Trust is the provision of education.

#### Members' liability

Each member of the Charitable Company undertakes to contribute to the assets of the Charitable Company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

#### Trustees' indemnities

In accordance with normal commercial practice the Trust has purchased insurance to protect governors and officers from claims arising from negligent acts, errors or omissions occurring whilst on Academy business. The insurance provides cover up to £5,000,000 on any one claim.

#### Method of recruitment and appointment or election of Trustees

All members of the Academy Trust are appointed and/or elected in accordance with the Articles of Association of HFNCAT. In summary:

- Up to 1 Director appointed by the Members save that no more than one third of the total number of individuals appointed as Directors shall be employees of the Academy Trust (including the Principals).
- A minimum of 5 Foundation Directors appointed by the Diocesan Bishop provided that the number of Foundation Directors and Academy Directors together shall always be 2 more than the total number of other Directors (Excluding Foundation Directors and Academy Directors).
- The chairman of each Local Governing Body shall be an Academy Director for as long as he remains in office and appointed by the Directors of the Company but they shall appoint as the chairman of a Local Governing Body someone other than the Principal.
- The Principal of the Academy for as long as he or she remains in office.
- The Chief Executive Officer for as long as he or she remains in office.
- A minimum of 2 Parent Directors
- A Staff Director
- 3 co-opted Directors provided that if any such Directors are appointed the number of Foundation Directors permitted shall increase proportionately to ensure that a majority of Directors are Foundation Directors.
- The Secretary of State may appoint Additional Directors as he thinks fit.
- The term of office for all Directors, with the exception of the Chief Executive Officer and Principals is 4 years. Any Director may be re-appointed or re-elected. During the year under review the Multi Academy Trust held 8 meetings (4 Board, 2 FRC and 2 SEC) and the LGBs had a total of 22 meetings.

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2020

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#### Policies and procedures adopted for the induction and training of governors

Training is provided for new governors according to their existing skills and experience and tailored specifically to the individual. Where necessary training is provided on charity, educational, legal and financial matters. The Chair of Governors and Senior Leadership Team will undertake training and induction of new governors and access specialist and/or independent trainers where deemed necessary. Governors are provided with copies, or electronic access to, policies, procedures, minutes, accounts, budgets, plans and other documents considered relevant for them to undertake their role effectively.

The academies within the Trust draw on the services of One Education for governance support and they also provide a clerk to the Governors with knowledge and experience to guide and assist Governors to meet their statutory obligations. In addition, this service consists of a range of tools (training courses, governor bulletins, discussion forums and governor briefings) for both newly appointed and longer serving Governors.

#### Organisational structure

The Governing Bodies are collectively responsible for the overall direction of the individual Academies and their strategic management. This involves determining the guiding principles within which the Academy operates, setting general policy, adopting a College / School Improvement Plan and Budget, monitoring the Academy activities and making major decisions about capital expenditure and senior staff appointments. The Governing Body is also responsible for ensuring that the Academy meets all its statutory obligations and through the CEO, CFO, Principal / Head and Business Manager that it complies with financial regulations.

The Governing Body recognises that it would be impractical to undertake all day-to-day activities itself in discharging its responsibilities and that it is necessary to delegate some of its functions through committees and to the CEO, CFO, Principal / Heads and the Senior Management of each Academy.

The Senior Leadership Team (SLT) of each, which manages the Academy at an executive level implementing the policies laid down by Governors and reporting back to them, is as follows. For the year under review, responsibilities were distributed as follows:

#### All Hallows Catholic College

Tim Beesley – Principal  
Michelle Garvey – Deputy Principal  
Martin Blades – Assistant Principal, Pastoral and Progress Years 7-11  
Sarah Marshall – Assistant Principal, Inclusion, Alternative Provision  
Steve Lawson – Acting Associate Assistant Principal, Attendance and Punctuality  
Jo Pridding – Assistant Principal, CPD, Teaching and Learning and Director of Teaching School  
Gemma Roberts – Assistant Principal, Raising Standards and Curriculum  
David Howells – Associate Assistant Principal, Head of Sixth Form

#### St Alban's Catholic Primary School

Teresa Cooke – Head  
Jackie Summers – Deputy Head  
Laura Eddowes – SENCO  
Julie Agar – School Business Manager

#### Saint Mary's Catholic Primary School

Simon Blain – Head (appointed 25.11.2019)  
Hannah Bloor – Acting Assistant Head (SENCO)  
Natalie Small – Senior Leader (Assessment & Monitoring)  
Abi Leyland – School Business Manager

#### St. Paul's Catholic Primary School

Nora Armstrong-Boyle – Head  
Dominique Davies – Deputy Headteacher (appointed 01.10.2020)  
Catherine Smith – Deputy Headteacher  
Sue Poirrette – SENCO  
Debbie Wood – School Business Manager

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2020

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#### Arrangements for setting pay and remuneration of key management personnel

The Board has approved a Pay Policy which gives each LGB discretion to determine the remuneration levels for senior posts in its school. This reflects the individual circumstances and challenges facing each school. All teaching posts are graded and paid in accordance with the national School Teachers' Pay and Conditions Document. Support staff are subject to a pay-scale approved by the Finance and Resources Committee which is uniform across the Trust. Except where the Trustee is an employee of the Trust, Trustees receive no remuneration for their role.

#### Trade Union Facilities Time

There are no employees who were union officials during the relevant period.

#### Connected organisations, including related party relationships

The first relationship of HFNCAT is with the Catholic Diocese of Shrewsbury. The Trust has been established to include schools in All Hallows Learning Community (AHLC) which choose to become academies. Currently there are four AHLC schools which have converted to academies within HFNCAT: All Hallows Catholic College, St Alban's (Macclesfield), St Mary's (Congleton) and St Paul's (Poynton).

Responsibility for the strategic direction of the AHLC lies with the AHLC Forum which includes Heads and Chairs of Governors from each of the schools. The AHLC Headteachers' group meets on a regular basis to draw together and monitor the learning community development plan.

All Hallows Catholic College has a number of connected organisations and relationships which mean the College is working with an extended range of schools on school to school support and staff training.

All Hallows was designated by the National College for Teaching and Learning as a National Support School in July 2013, the College became a Teaching School in March 2016 and established the Romero Teaching School Alliance. As such the College provides support and guidance to other educational establishments, training for teachers, support staff and leaders.

St Alban's, Saint Mary's and St Paul's are strategic partners of the Romero Teaching School Alliance. In addition, St Alban's is a strategic partner in the Aspirer Teaching School Alliance and has Leading Partnership status with Manchester Metropolitan University. St Paul's is a partner with Manchester Metropolitan University for Initial Teacher Training and works in partnership with the PDA (Poynton, Disley, Adlington) partnership of schools. St Mary's is a partner with Staffordshire University for initial Teacher Training and works in partnership with the Congleton Education Community partnership of schools.

#### **Objectives and activities**

All Hallows became an Academy within a Multi-academy trust framework in order to strengthen the work we do in providing a world class Catholic education for all the families within our localities and parishes and to respond to the DfE invitation to support other schools in academy conversion. The Multi-academy trust currently has four member schools. All Hallows will also work with the Diocese and consider sponsoring other Catholic schools to becoming academies if the need arises.

The principle objective and activity of the Charitable Company is the operation of diocesan schools to advance, for the public benefit, Christian education for students within the Catholic tradition. This includes students of all abilities between the ages of 4 -19 with an emphasis on the Christian formation and education of the whole child. All Hallows uses its original specialisms of Business and Enterprise and Languages to further these aims through a clear ethical stance based in the social teaching of the Church.

#### Public benefit

The Governors have confirmed their compliance with their duty to have regard to the guidance on public benefit issued by the Charity Commission and recognise the seven principles of public life extend to them.

#### Equal opportunities policy

Equal Opportunities Trustees recognise that equal opportunities should be an integral part of good practice in the workplace. The Trust aims to establish equal opportunity in all areas of its activities including maintaining a working environment in which the contribution and needs of all people are fully valued. This includes there are appropriate adjustments for people with a physical disability.

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

### Strategic report

#### Achievements and performance

The HFNCAT, in its seventh academic year of operation, has four schools: All Hallows Catholic College, which became an academy on 1 January 2013, and three primary schools (St Alban's Catholic Primary School, Saint Mary's Catholic Primary School and St Paul's Catholic Primary School), all of which converted to academy status in 2014/15.

All four schools within HFNCAT were graded as "Outstanding" in their last Ofsted inspections.

Following the cancellation of examinations due to the COVID-19 pandemic, All Hallows followed a rigorous process in determining its submitted Centre Assessed Grades. The results of these assessments are shown below:

	All Hallows Catholic College
Progress 8	0.08 (average)
Attainment 8	52.1%
Grade 5 or above in Maths and English	54.5%
Entering EBacc	64.9%
EBacc average point score	4.65
Staying in education or entering employment	99.5%

### KS5

	All Hallows Catholic College
% of students attaining A* -B	69.5%
% of students attaining A* -C	93.2%
% of students attaining A* -E	100.0%

#### Key financial performance indicators

Staff Costs as a percentage of total DfE income:

	2020		2019	
	Budget	Actual	Budget	Actual
Teaching	66%	60%	64%	62%
Educational Support	8%	10%	7%	7%
Other Support	14%	15%	14%	13%

Expenditure on Direct Educational Supplies & Services per student: £147 (2019 £299).

#### Going concern

After making appropriate enquiries, the Board of Trustees has a reasonable expectation that the academies have adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.



# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2020

#### Financial review

During the year ended 31 August 2020, total expenditure of £10,009,000 (2019: £10,144,000) was covered by recurrent grant funding from the ESFA and LA together with other incoming resources. The excess of expenditure over income for the year totalled £26,000 (2019: £334,000).

The Academies' core funding has been in the form of General Annual Grant (GAG) from the ESFA. This includes the mainstreamed grants. Income relating to HNB funding has been received from the Local Authority.

All the grants receivable from the ESFA and the LA during the year to 31 August 2020 and the associated expenditure are shown as restricted funds in the Statement of Financial Activities (SOFA).

At 31 August 2020 the net book value of fixed assets was £1,252,000 and movements in tangible fixed assets are shown in note 13 to the financial statements. The assets were used exclusively for providing education and the associated support services to the students of the Academies within the Trust.

The company shows the deficit in relation to its staff in the Local Government Pension Scheme (LGPS) in its balance sheet. This deficit totalled £3,166,000 at 31 August 2020 (2019: £3,068,000).

The Academy held fund balances at 31 August 2020 of £1,016,000 deficit comprising £1,252,000 restricted fixed asset funds, £473,000 of restricted funds (excluding £3,166,000 pension reserve deficit) and £425,000 of unrestricted funds.

All Hallows was awarded the following grants:

- £24,217 through University of Central Lancashire for The Mandarin Excellence Programme. In addition, the college was awarded £40,000 as a NCTL grant through the DfE.

#### Reserves policy

The Trust's policy is to maintain a prudent level of resources designed to meet the long-term plan and any unforeseen contingencies. The Governors consider the reserves policy annually. This review will consider the nature of income and expenditure streams, the need to match income with commitments and the nature of reserves and future threats to revenue such as implementation of the National Fairer Funding Formula. The Board have decided to take a cautious and low risk approach in its forecasting of income and expenditure.

The academy's current level of free reserves (total funds less the amount held in fixed assets restricted fund but excluding the pension deficit of £3,166,000) as at 31 August 2020 is £898,000. The deficit position of the pension scheme would result in a cash flow effect for the academy trust in the form of an increase of employers' pension contributions over a period of years.

Academy	Pension Reserve	Fixed Asset Fund	Fund Balances	Total
All Hallows Catholic College	(£1,618,000)	£830,000	(£76,000)	(£864,000)
St Alban's Catholic Primary	(£776,000)	£192,000	£535,000	(£49,000)
Saint Mary's Catholic Primary	(£467,000)	£144,000	£279,000	(£44,000)
St Paul's Catholic Primary	(£305,000)	£86,000	£160,000	(£59,000)
Trust Total	(£3,166,000)	£1,252,000	£898,000	(£1,016,000)

#### Investment policy

There are no investments held beyond cash deposits retained with the major UK clearing banks. Speculative investments are not permitted.

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

### Principal risks and uncertainties

The Trust has established a Risk Register to ensure it identifies and manages risks appropriately. LGBs and individual school's senior management team are responsible for identifying and mitigating, as far as possible, the day-to-day operational risks encountered by each school. The Board wishes to maintain a fairly low risk appetite and uses the Risk Register to evaluate and monitor the probability and impact of each risk. The Risk Register is reviewed by the Headteachers at their monthly meeting and reported on at the Finance & Resources Committee. The principal risks and uncertainties facing the Trust are: (a) pupil numbers; (b) reductions in grant income from principal funders (ESFA, LA); (c) increasing cost pressures; (d) recruitment and retention of suitably qualified staff; (e) appointment of key personnel to lead the MAT going forwards and (f) sickness and absence of key personnel and (g) not maintaining high academic standards and (h) the ongoing impact of Covid-19 on staff and students, together with the impact of the loss of income and additional costs. In order to mitigate these key risks, the Board has established an Executive Finance Committee, which meets monthly to review the Management Accounts of the Trust and approve any changes to staffing.

### **Fundraising**

The emphasis that the Trust and the individual schools place on education in values and through social enterprise has resulted in some notable achievements. These include:

#### **All Hallows Catholic College**

This year the students and staff of All Hallows raised just over £10,000 for a variety of charities.

The College's fundraising activities is a measure of an outward and socially conscious school where staff and students appreciate their relationship to others in a global community. The College has an ongoing commitment to support the clinic in India and this is the major focus of its fundraising activity. Staff and students visit the clinic every two years and will be visiting in February 2022 to see the works that have been carried out, to strengthen relationships and to offer practical support.

As well as the India project the College also supports other local, national and international social enterprise programmes, including food hampers for families within our own College who have struggled during the pandemic. In December through the generosity of our students we were able to purchase Christmas gifts to the value of £800 to donate to CARITAS. We continue to support CAFOD through our Hunger lunches, East Cheshire Hospice through the Santa/Reindeer run. Mental Health awareness through selling Green ribbons for Visyon, Red ribbons for AIDS Awareness and Poppies for The British Legion. Men's cancer awareness and research in 'Movember' and Macmillan Nurse through our annual coffee morning. The College also made a £200 donation towards the purchase of fabric to make scrubs for the NHS.

#### **St Alban's Catholic Primary School**

All pupils are encouraged to take responsibility and be fully involved in the school community – Head Girl and Head Boy, Deputy Head Girl and Deputy Head Boy, Year 6 Prefects, School Council, House Captains and Vice Captains, E-Safety Officers, Eco-Council, Recycling Officers Year 6 Buddies and GIFT team (Growing in Faith Together).

Our children have much involvement in St Alban's Parish and the wider community. Some examples are Christmas Carol Service at local Nursing Homes and Macclesfield Hospital, Sacramental Programme preparations, CAFOD, Mission Together, Good Shepherd Fund, Operation Christmas Child, NSPCC, Poppy Appeal, Age UK, East Cheshire Hospice, Macclesfield Care and Concern Homeless Project, Salvation Army, Cheshire East Recycling, Fair Trade Fortnight, Down Syndrome Association, Cancer Research UK and Children in Need.

#### **Saint Mary's Catholic Primary School**

Pupils leadership is a strong element of the provision at Saint Mary's, where children are encouraged be active partners in their education and have the opportunity to be fully involved in the school community. A wide range of enrichment activities take place, such as School Council, Mini Vinnies, the GIFT team, the International Group, the Eco and Fairtrade activities and pupil led fundraising, which ensure that pupils are actively involved in living out the mission of the school. We regularly support charities including CAFOD, Mission Together, RNLI, NSPCC, Poppy Appeal, Age UK, East Cheshire Hospice, Salvation Army, Cheshire East Recycling, Fair Trade Fortnight, Cancer Research UK and other local charities.

Children from the school are also regular volunteers at Congleton in Bloom events to ensure the town is a cleaner and greener place to live, work and visit, and ensures the school's continued focus on sustainability.

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

### St Paul's Catholic Primary School

St Paul's has very strong, personal links with three main settings: St James' Orphanage School in Uganda (who have visited our school) which we have raised money to build a water pump, exam rooms, tables, a medical centre and latrines and we continue to raise money to provide mosquito nets to help other communities in Uganda; Starehe Boys and Starehe Girls Schools in Kenya (supported by the Martin Donaldson Trust) who visit us bi-annually. We also regularly support charities linked with causes which have touched the lives of children in our school: Batten Disease Family Association; Click Sargent; Ollie's Army; Jeans for Genes; Down Syndrome Association; Reuban's Retreat; Macmillan Cancer Support and East Cheshire Hospice. Further fundraising takes place throughout the year, such as: Mary's Meals; CAFOD; Mini-Vinnies; Mission Together; Wellspring; The Royal British Legion; The British Red Cross; The British Heart Foundation, NSPCC and Children in Need.

The academy trust does not use any external fundraisers. All fundraising undertaken during the year was monitored by the Trustees.

### Plans for future periods

The Trust has developed a strategic plan which reflects the Board's aims and the activities that flow from them to ensure that excellent standards are maintained, and attainment continues to rise across the Trust. The key strategic aims are as follows:

#### Strategic Aim 1: Catholic Ethos

To further strengthen our schools as beacons of faith that engage with other HFNCAT schools, their local parishes and the wider Catholic communion disseminating Christ's teachings.

- Further strengthen the Catholic distinctiveness of our schools and continue to promote and develop our Catholic ethos.
- Ensure all staff, children and young people have opportunities to grow in their faith.
- Provide training opportunities for staff that supports the Catholic life of our schools.
- Ensure all schools within the Trust are fully prepared for their Denominational Inspection.
- Enhance the image and work of the Trust through communication, media and marketing.

#### Strategic Aim 2: Quality of Education

To ensure our schools are centres of excellence in teaching and learning where every child and young person makes outstanding progress and is ready for the next stage in their education and lives.

- To improve standards in Reading, Writing and Mathematics so that year-on-year more pupils achieve and exceed age-related expectations, and progress exceeds that made by pupils with similar starting points.
- To ensure Progress 8 and Attainment 8 scores at KS4 show year on year improvement from current position with gaps in disadvantaged groups closing when compared to others.
- To ensure all subjects at KS5 achieve + VA with ALPS 3.
- To secure high quality teaching and learning of a dynamic and broad curriculum which supports academic progress, emotional well-being and the development of independence and preparation for next steps.
- To identify effective practice in supporting the needs of pupils in receipt of pupil premium so that groups at risk of underachieving make good or better progress as required.
- To improve pupil attendance levels and reduce the number of persistent absentees.
- To address the specific challenges and priorities as a result of Covid-19.

#### Strategic Aim 3: Leadership

To ensure high quality leadership and governance at Trust Board / Local Governing Board and individual school level.

- To develop a fully-functioning, high-level Trust Board that represents the full range of skills required.
- To embed high quality governance at Local Governing Board level, focused clearly on raising standards.
- To empower leaders, including senior and middle leaders, to lead the improvement journey within and beyond their academies, holding others to account for outcomes.
- To secure retention of good staff and recruitment of high-quality staff.
- To ensure effective succession planning to secure high quality leaders across the Trust.

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

### Strategic Aim 4: Growth and Sustainability

To ensure that all HFNCAT resources are well used, maintained and managed, to ensure improvement, capacity and growth for the future.

- a. To explore opportunities for growth.
- b. To develop the structure of the organisation.
- c. To deliver a strong financial plan.
- d. To ensure that IT infrastructures are fit for purpose, secure and accessible.

The Trust is focused on implementing the Strategic Plan as detailed earlier in this report, with an emphasis on addressing the challenges and priorities as a result of Covid-19. During 2019-2020, the Trust directly incurred costs of £19,240 to ensure that the schools were safe and operational throughout the year. The costs were predominantly in relation to hygiene supplies, protective screens and support for pupils entitled to free school meals prior to the introduction of the national free school voucher scheme. The ESFA have reimbursed £4,028 towards the cost of these vouchers. The Trust did have some savings from lower utility costs and agency supply cover. During the school closure period the Trust was unable to fundraise as sports hire, conference facilities and after school clubs were closed. The Trust revised its 2020-21 budget forecast early in the autumn 2020 term as the situation in relation to COVID-19 continued to evolve and submitted it to the ESFA for the extended deadline of September 2020. The Board will continue to rigorously monitor the Trusts revenue and capital plans, cashflows and level of reserves during the coming year.

Medium term; the Trust remains committed to working with the Diocese to grow a larger, more sustainable Trust.

### **Funds held as custodian trustee on behalf of others**

During the period from 1 September 2019 to 31 August 2020, The Holy Family of Nazareth Catholic Academy Trust did not hold any funds as a custodian trustee on behalf of any other charitable organisation.

### **Auditor**

Insofar as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees' Report, incorporating a strategic report, was approved by order of the Board of Trustees, as the company directors, on 20.01.2021 and signed on the Board's behalf by:



Mr John Kalnins  
Chair of Trustees

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## GOVERNANCE STATEMENT

**FOR THE YEAR ENDED 31 AUGUST 2020**

### Scope of responsibility

As Trustees we acknowledge we have overall responsibility for ensuring that HFNCAT has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives and can provide only reasonable and not absolute assurance against material misstatement or loss.

During 2019-20, The Trustees delegated the day-to-day responsibility to the Chief Executive Officer for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between HFNCAT and the Secretary of State for Education. They are also responsible for reporting to the Board any material weaknesses or breakdowns in internal control.

### Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The Board has formally met 4 times during the year.

Attendance during the year at meetings of the Board was as follows:

Trustee	Meetings attended	Out of a possible (depending on date of appointment/resignation)
Mrs N Armstrong-Boyle	4	4
Mr T Beesley	4	4
Mr S Blain (appointed 25.11.19)	2	2
Mr D Caldwell	4	4
Mr P Collins	2	4
Mrs A M Connor	4	4
Mrs T M Cooke	4	4
Mrs J M Feely	4	4
Mr B Hennessy	4	4
Mrs N Hutchings (appointed 17.09.19)	3	3
Mrs C M Ingram	3	4
Mr J Kalnins	4	4
Mr S Robinson	3	4
Dr R Stuart-Buttle	3	4
Ms C Watson (appointed 01.10.19)	2	3
Mr M Wilbraham	1	4

Mr J Kalnins and Dr R Stuart-Buttle were re-appointed as Chair and Vice Chair respectively at the October 2019 Board meeting.

The Board of Trustees is selected to ensure an appropriate skill set for the Trust, providing a wide breadth of talent and expertise which enables the Trust to enhance the opportunities for its staff and pupils and to ensure the objects of the trust are being met at all levels. The Trust conducts an annual skills audit for its trustees to identify any gaps in expertise and to inform these selections. The Trust has co-opted a qualified accountant who acts as Chair of Finance and Resources Committee to strengthen the Boards skill set. New Foundation Governors appointed include two with senior level educational expertise and another with IT and marketing expertise to fill the skills gap identified.

Training is provided for new Directors according to their existing skills and experience and tailored specifically to the individual. Where necessary, training is provided on charity, educational, legal and financial matters. Individual Directors have been involved in a range of training including health and safety, disability and equality, safeguarding and child protection, GDPR, privacy and data protection, as well as representing the Trust at the Primary conference and Foundation Directors conference. Directors are provided with copies or electronic access to, policies, procedures, minutes, accounts, budgets, plans and other documents considered relevant for them to undertake their role effectively. The Trust uses an external provider to provide a Governing Body Termly Handbook.

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## GOVERNANCE STATEMENT (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2020

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During the period of school closure, Board and sub committee meetings have been conducted remotely, with an extraordinary Board meeting held in June to specifically address issues around the impact of Covid-19. Directors received regular updates on the risks and challenges during the Covid 19 lockdown period and were involved in the risk assessments lending their knowledge and expertise as appropriate

The Finance and Resources committee is a sub-committee of the main Board. Its duties include those undertaken by an Audit Committee: to review and challenge the Trust's financial reporting, internal controls and risk management systems, to monitor compliance, whistleblowing, fraud, and to appoint and liaise with the external auditor. The Committee met twice during the year ended 31 August 2020. The summer term meeting was cancelled with the planned business for this meeting transferred to an extraordinary Board meeting in June and to the July Board meeting.

#### **Review of value for money**

The Accounting Officer of HFNCAT has responsibility for ensuring that the Trust delivers good value in the use of public resources. The Accounting Officer understands the value for money refers to the educational and wider societal outcomes achieved in return for taxpayer resources received.

The Accounting Officer considers how the Trust's use of its resources has provided good value for money during each academic year, and reports to the Board of Trustees where value for money can be improved, including the use of benchmarking data where appropriate.

The Accounting Officer for the Trust has delivered improved value for money during the year by:

- Embedding the work of the Executive Finance Committee to monitor finance across the Trust on a monthly basis, including scrutiny of staffing decisions, monitoring expenditure vs budget, debtors/creditors and cashflow;
- Utilising purchasing consortiums for negotiating contracts for utilities and catering services;
- Developing a rigorous budget setting process, allowing a balanced budget to be set for 2020-2021.

In response to the Covid-19 pandemic, the Trust was given consent under Procurement Policy Notes PPN 02/20 and PPN 04/20 to make payments for supplies in advance of need to secure continuity of supply of critical services in the medium and long term, where the Accounting Officer was satisfied there was a value for money case. In-line with the PPN notice guidance, the Trust negotiated summer term payments with its transport provider for All Hallows Catholic College and with its catering suppliers at All Hallows Catholic College and St Alban's Primary School.

#### **The Purpose of the System of Internal Control**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of academy policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in HFNCAT for the year 1 September 2019 to 31 August 2020 and up to the date of approval of the annual report and financial statements.

#### **Capacity to Handle Risk**

The Board of Trustees has reviewed the key risks to which its academies are exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the academies' significant risk that has been in place for the year 1 September 2019 to 31 August 2020 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board.

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

### The Risk and Control Framework

The Trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees;
- regular reviews by the Trust of Combined School Standards reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties; and
- identification and management of risks.

Dains LLP have been the internal auditor throughout the financial year. They continue to support the Trust in relation to VAT claims and have also undertaken an internal audit, during which the focus was on the testing of the Financial Procedures Manual. The report findings were presented to the Trust Board in December 2020, with the two minor recommendations from the report are in the process of being implemented. Dains LLP were unable to remotely conduct the planned internal scrutiny work in summer term 2020. The delayed work in relation to Data and IT systems and Payroll and HR was completed in autumn term 2020.


### Review of Effectiveness

The Accounting Officer has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the internal auditor;
- the work of the external auditors;
- the report from the Schools Resource Management Advisor;
- the work of the staff within the academies who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the auditors and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the Board of Trustees on ...20.01.2021... and signed on its behalf, by:

  
.....  
Mr J Kalnins  
Chair of Trustees

  
.....  
Mrs A M Connor  
Accounting Officer

**THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST**  
**STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

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As accounting officer of The Holy Family of Nazareth Catholic Academy Trust, I have considered my responsibility to notify the academy trust board of trustees and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy trust, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2019.

I confirm that I and the academy trust's board of trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2019.

I confirm that the following instances of material irregularity, impropriety or funding non-compliance discovered to date have been notified to the board of trustees and ESFA. If any instances are identified after the date of this statement, these will be notified to the board of trustees and ESFA:

Non-financial issues

- Related party - the academy trust failed to notify ESFA in advance of purchases from a related party and did not complete a Statement of Assurance.

.....AM Connor.....

**Mrs A M Connor**  
**Accounting Officer**

Date: 20.01.2021



# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

**FOR THE YEAR ENDED 31 AUGUST 2020**

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The trustees (who are also the directors of The Holy Family of Nazareth Catholic Academy Trust for the purposes of company law) are responsible for preparing the trustees' report and the accounts in accordance with the Academies Accounts Direction 2019 to 2020 published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare accounts for each financial year. Under company law, the trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 and the Academies Accounts Direction 2019 to 2020;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring that grants received from ESFA/DfE have been applied for the purposes intended.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

Approved by order of the members of the board of trustees on 20.01.2021 and signed on its behalf by:



.....  
**Mr J Kalnins**  
**Chair of Trustees**

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

**FOR THE YEAR ENDED 31 AUGUST 2020**

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### Opinion

We have audited the accounts of The Holy Family of Nazareth Catholic Academy Trust for the year ended 31 August 2020 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice), the Charities SORP 2019 and the Academies Accounts Direction 2019 to 2020 issued by the Education and Skills Funding Agency.

In our opinion the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2019 and the Academies Accounts Direction 2019 to 2020.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the accounts' section of our report. We are independent of the academy trust in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the accounts is not appropriate; or
- the trustees have not disclosed in the accounts any identified material uncertainties that may cast significant doubt about the academy trust's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the accounts are authorised for issue.

### Other information

The trustees are responsible for the other information, which comprises the information included in the annual report other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2020**

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### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report including the incorporated strategic report for the financial year for which the accounts are prepared is consistent with the accounts; and
- the trustees' report including the incorporated strategic report has been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the academy trust and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report, including the incorporated strategic report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the academy trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the accounts**

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

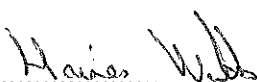
## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2020**

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### **Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

..... 

**John Whittick BSc FCA (Senior Statutory Auditor)**

**for and on behalf of Haines Watts**

**Chartered Accountants**

**Statutory Auditor**

Bridge House

Ashley Road

Hale

Altrincham

WA14 2UT

Date:  .....

# **THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST**

## **INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST AND THE EDUCATION AND SKILLS FUNDING AGENCY**

**FOR THE YEAR ENDED 31 AUGUST 2020**

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In accordance with the terms of our engagement letter dated 11 July 2019 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2019 to 2020, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by The Holy Family of Nazareth Catholic Academy Trust during the period 1 September 2019 to 31 August 2020 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to The Holy Family of Nazareth Catholic Academy Trust and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to The Holy Family of Nazareth Catholic Academy Trust and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than The Holy Family of Nazareth Catholic Academy Trust and ESFA, for our work, for this report, or for the conclusion we have formed.

### **Respective responsibilities of The Holy Family of Nazareth Catholic Academy Trust's accounting officer and the reporting accountant**

The accounting officer is responsible, under the requirements of The Holy Family of Nazareth Catholic Academy Trust's funding agreement with the Secretary of State for Education dated 31 December 2012 and the Academies Financial Handbook, extant from 1 September 2019, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance, and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2019 to 2020. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2019 to 31 August 2020 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

### **Approach**

We conducted our engagement in accordance with the Academies Accounts Direction 2019 to 2020 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST AND THE EDUCATION AND SKILLS FUNDING AGENCY (CONTINUED)

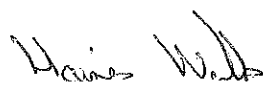
FOR THE YEAR ENDED 31 AUGUST 2020

The work undertaken to draw to our conclusion includes:

- We have confirmed that the activities conform to the academy trust's framework of authorities. As identified by review of minutes, management accounts, discussion with the accounting officer and other key management personnel.
- We have carried out an analytical review as part of the consideration of whether general activities of the academy trust are within the academy trust's framework of authorities.
- We have considered the evidence supporting the accounting officer's statement on regularity, propriety and compliance and have evaluated the general control environment of the academy trust and extended the procedures required for financial statements to include regularity.
- We have assessed and tested a sample of the specific control activities over regularity of a particular activity. In performing sample testing of expenditure, we have considered whether the activity is permissible within the academy trust's framework of authorities. We confirm that each item tested has been appropriately authorised in accordance with the academy trust's delegated authorities and that the internal delegations have been approved by the governing body, and conform to the limits set by the Department for Education.
- Formal representations have been obtained from the governing body and the accounting officer acknowledging their responsibilities including disclosing all non-compliance with laws and regulations specific to the authorising framework, access to accounting records, provision of information and explanations, and other matters where direct evidence is not available.
- In performing sample testing of expenditure, we have reviewed against specific terms of grant funding within the funding agreement. We have reviewed the list of suppliers and have considered whether supplies are from related parties and have reviewed minutes for evidence of declaration of interest, and whether or not there was involvement in the decision to order from this supplier.
- We have performed sample testing of other income and tested whether activities are permitted within the academy trust's charitable objects.

### Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2019 to 31 August 2020 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.



**Haines Watts**  
**Reporting Accountant**

Date: 26/1/20

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT AND STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES

FOR THE YEAR ENDED 31 AUGUST 2020

	Notes	Unrestricted funds £'000	Restricted funds: General £'000	Fixed asset £'000	Total 2020 £'000	Total 2019 £'000
<b>Income and endowments from:</b>						
Donations and capital grants	3	-	26	16	42	152
Charitable activities:						
- Funding for educational operations	4	-	9,484	-	9,484	9,200
- Teaching school	27	26	40		66	69
Other trading activities	5	385	6	-	391	388
Investments	6	-	-	-	-	1
<b>Total</b>		<b>411</b>	<b>9,556</b>	<b>16</b>	<b>9,983</b>	<b>9,810</b>
<b>Expenditure on:</b>						
Raising funds	7	14	-	-	14	14
Charitable activities:						
- Educational operations	9	413	9,383	126	9,922	10,059
- Teaching school	27	3	60		63	62
Exceptional expenditure		-	10	-	10	9
<b>Total</b>	<b>7</b>	<b>430</b>	<b>9,453</b>	<b>126</b>	<b>10,009</b>	<b>10,144</b>
<b>Net income/(expenditure)</b>		<b>(19)</b>	<b>103</b>	<b>(110)</b>	<b>(26)</b>	<b>(334)</b>
Transfers between funds	18	(8)	(113)	121	-	-
<b>Other recognised gains/(losses)</b>						
Actuarial gains/(losses) on defined benefit pension schemes	20	-	221	-	221	(855)
<b>Net movement in funds</b>		<b>(27)</b>	<b>211</b>	<b>11</b>	<b>195</b>	<b>(1,189)</b>
<b>Reconciliation of funds</b>						
Total funds brought forward		452	(2,904)	1,241	(1,211)	(22)
Total funds carried forward		425	(2,693)	1,252	(1,016)	(1,211)

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT AND STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Comparative year information		Unrestricted	Restricted funds:		Total
Year ended 31 August 2019		funds	General	Fixed asset	2019
	Notes	£'000	£'000	£'000	£'000
<b>Income and endowments from:</b>					
Donations and capital grants	3	-	15	137	152
Charitable activities:					
- Funding for educational operations	4	-	9,200	-	9,200
- Teaching school	27	29	40	-	69
Other trading activities	5	385	3	-	388
Investments	6	1	-	-	1
<b>Total</b>		<u>415</u>	<u>9,258</u>	<u>137</u>	<u>9,810</u>
<b>Expenditure on:</b>					
Raising funds	7	14	-	-	14
Charitable activities:					
- Educational operations	9	456	9,478	125	10,059
- Teaching school	27	4	58	-	62
Exceptional expenditure		-	9	-	9
<b>Total</b>	<b>7</b>	<u>474</u>	<u>9,545</u>	<u>125</u>	<u>10,144</u>
<b>Net income/(expenditure)</b>		(59)	(287)	12	(334)
Transfers between funds	18	-	(138)	138	-
<b>Other recognised gains/(losses)</b>					
Actuarial losses on defined benefit pension schemes	20	-	(855)	-	(855)
<b>Net movement in funds</b>		(59)	(1,280)	150	(1,189)
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>511</u>	<u>(1,624)</u>	<u>1,091</u>	<u>(22)</u>
Total funds carried forward		<u>452</u>	<u>(2,904)</u>	<u>1,241</u>	<u>(1,211)</u>



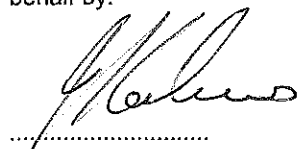
# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## BALANCE SHEET

AS AT 31 AUGUST 2020

		2020	2019
	Notes	£'000	£'000
<b>Fixed assets</b>			
Tangible assets	13	1,252	1,241
<b>Current assets</b>			
Debtors	14	230	372
Cash at bank and in hand		1,268	1,134
		1,518	1,506
<b>Current liabilities</b>			
Creditors: amounts falling due within one year	15	(589)	(890)
<b>Net current assets</b>		929	616
<b>Total assets less current liabilities</b>		2,181	1,857
Creditors: amounts falling due after more than one year	16	(31)	-
<b>Net assets before defined benefit pension scheme liability</b>		2,150	1,857
Defined benefit pension scheme liability	20	(3,166)	(3,068)
<b>Total net liabilities</b>		(1,016)	(1,211)
<b>Funds of the academy trust:</b>			
<b>Restricted funds</b>	18		
- Fixed asset funds		1,252	1,241
- Restricted income funds		473	164
- Pension reserve		(3,166)	(3,068)
<b>Total restricted funds</b>		(1,441)	(1,663)
<b>Unrestricted income funds</b>	18	425	452
<b>Total funds</b>		(1,016)	(1,211)

The accounts were approved by the trustees and authorised for issue on 20.01.2021 and are signed on their behalf by:



Mr J Kainins  
Chair of Trustees

**THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST**

**STATEMENT OF CASH FLOWS**

**FOR THE YEAR ENDED 31 AUGUST 2020**

		2020	2019
	Notes	£'000	£'000
<b>Cash flows from operating activities</b>			
Net cash provided by operating activities	21	240	104
<b>Cash flows from investing activities</b>			
Dividends, interest and rents from investments		-	1
Capital grants from DfE Group		16	137
Purchase of tangible fixed assets		(137)	(275)
<b>Net cash used in investing activities</b>		(121)	(137)
<b>Cash flows from financing activities</b>			
New loan received		35	-
<b>Net cash provided by/(used in) financing activities</b>		35	-
<b>Net increase/(decrease) in cash and cash equivalents in the reporting period</b>		154	(33)
Cash and cash equivalents at beginning of the year		1,134	1,167
<b>Cash and cash equivalents at end of the year</b>		<b>1,288</b>	<b>1,134</b>

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2020

---

### 1 Accounting policies

The Holy Family of Nazareth Catholic Academy Trust is a charitable company. The address of its principal place of business is given on page 1 and the nature of its operations are set out in the trustees' report.

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

#### 1.1 Basis of preparation

The accounts of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2019 to 2020 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

#### 1.2 Going concern

The trustees assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the accounts and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the accounts.

#### 1.3 Income

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

##### Grants

Grants are included in the statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the statement of financial activities in the period for which it is receivable, and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended. Capital grants are recognised in full when there is an unconditional entitlement to the grant. Capital grant income in connection with expenditure on property held under supplemental agreements is included in restricted general funds. Capital grant income in connection with expenditure on fixed assets is included in the restricted fixed asset fund. Unspent amounts of capital grants are reflected in the balance sheet in the restricted general funds and the restricted fixed asset funds as appropriate.

##### Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

---

### 1 Accounting policies

#### Other income

Other income, including school to school support and the hire of facilities, is recognised in the period it is receivable and to the extent the academy trust has provided the goods or services.

#### Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the accounts until they are sold. This income is recognised within 'Income from other trading activities'.

#### Donated fixed assets

Donated fixed assets are measured at fair value unless it is impractical to measure this reliably, in which case the cost of the item to the donor is used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

### 1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

#### Expenditure on raising funds

This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

#### Charitable activities

These are costs incurred on the academy trust's educational operations, including support costs and costs relating to the governance of the academy trust apportioned to charitable activities.

#### Other expenditure

Other expenditure includes donations to the Shrewsbury Roman Catholic Diocesan Trustees by way of improvements to property held under supplemental agreements.

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

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### 1 Accounting policies

#### 1.5 Tangible fixed assets and depreciation

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the balance sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding that require the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the statement of financial activities and carried forward in the balance sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the statement of financial activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Land and buildings	50 to 125 years (land), 10 to 50 years (leasehold improvements)
Computer equipment	3 years
Fixtures, fittings & equipment	4 years

The Trust also occupies property held under church supplemental arrangements which permit occupancy of these premises with a notice period of two years. The Trust is not able to exercise control over this property and therefore no such applicable property has been recognised in these financial statements.

The Trust holds football pitch facilities within one of its academies which are included within land and buildings. The trustees have changed the depreciation rate applied to the football pitch and this is now depreciated at 2% straight line per annum (previously 0.8% straight line per annum).

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the statement of financial activities.

#### 1.6 Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

#### 1.7 Leased assets

Rentals payable under operating leases are charged on a straight line basis over the period of the lease.

#### 1.8 Financial instruments

The academy trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy trust and their measurement basis are as follows.

**THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

---

**1 Accounting policies**

Financial assets

Trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost. Prepayments are not financial instruments.

Cash at bank is classified as a basic financial instrument and is measured at face value.

Financial liabilities

Trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost. Taxation and social security are not included in the financial instruments disclosure definition.

Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

**1.9 Taxation**

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

**1.10 Pensions benefits**

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes and the assets are held separately from those of the academy trust.

The TPS is an unfunded scheme and contributions are calculated to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary based on quadrennial valuations using a prospective unit credit method. The TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions are recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to net income or expenditure are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses. Actuarial gains and losses are recognised immediately in other recognised gains and losses.

**1.11 Fund accounting**

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the trustees.

**THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

---

**1 Accounting policies**

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

**1.12 Agency arrangements**

The academy trust acts as an agent in distributing 16-19 bursary funds from the ESFA. Payments received from the ESFA and subsequent disbursements to students are excluded from the statement of financial activities as the trust does not have control over the charitable application of the funds. The funds received and paid and any balances held are disclosed in note 26.

**2 Critical accounting estimates and areas of judgement**

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 20, will impact the carrying amount of the pension liability. Furthermore, a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2020. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

Critical areas of judgement

The trustees have considered the apportionment of depreciation between direct and support costs. The majority of fixed assets are almost entirely used for the provision of education and only a small part for support services. Therefore, a 95% direct cost and 5% support cost apportionment is considered appropriate.

The trustees have considered the accounting treatment of land and buildings utilised by the Trust and, in particular, the occupied property that is held under church supplemental agreements. The freehold titles to the properties occupied under supplemental agreements are held by Shrewsbury Roman Catholic Diocesan Trustees. Under church supplemental agreements the academy trust is permitted occupancy of the properties with a notice period of two years, and no rental is payable under these arrangements. The trustees do not consider that the academy trust is able to exercise control over the properties and therefore the properties do not meet the definition of an asset of the Trust and have not been recognised as fixed assets in these financial statements. The market value of such donated facilities has not been recognised in the financial statements as the trustees consider that no reliable measure is available. Any expenditure on such properties is included as other expenditure in the statement of financial activities.

**THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

**3 Donations and capital grants**

	Unrestricted funds £'000	Restricted funds £'000	Total 2020 £'000	Total 2019 £'000
Capital grants	-	16	16	137
Other donations	-	26	26	15
	<u>-</u>	<u>42</u>	<u>42</u>	<u>152</u>

**4 Funding for the academy trust's educational operations**

	Unrestricted funds £'000	Restricted funds £'000	Total 2020 £'000	Total 2019 £'000
<b>DfE / ESFA grants</b>				
General annual grant (GAG)	-	8,084	8,084	7,993
Other DfE group grants	-	925	925	559
NCTL grants	-	-	-	83
	<u>-</u>	<u>9,009</u>	<u>9,049</u>	<u>8,635</u>
<b>Other government grants</b>				
Local authority grants	-	388	388	355
	<u>-</u>	<u>388</u>	<u>388</u>	<u>355</u>
<b>Other funding</b>				
Other funding from academy trust's educational operations	-	87	87	210
	<u>-</u>	<u>87</u>	<u>87</u>	<u>210</u>
<b>Total funding</b>	<u>-</u>	<u>9,484</u>	<u>9,524</u>	<u>9,200</u>

Local authority grants comprise special educational needs funding of £305,000 (2019: £275,000), growth funding of £14,000 (2019: £2,000), early years funding of £69,000 (2019: £70,000) and pupil premium funding of £nil (2019: £8,000).

There were no unfulfilled conditions or other contingencies in respect of government grant funding.

**5 Other trading activities**

	Unrestricted funds £'000	Restricted funds £'000	Total 2020 £'000	Total 2019 £'000
Lettings income	54	-	54	85
Other income	331	6	337	303
	<u>385</u>	<u>6</u>	<u>391</u>	<u>388</u>



**THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

**6 Investment income**

	Unrestricted funds £'000	Restricted funds £'000	Total 2020 £'000	Total 2019 £'000
Short term deposits	-	-	-	1

**7 Expenditure**

	Staff costs £'000	Non-pay expenditure Premises £'000	Other £'000	Total 2020 £'000	Total 2019 £'000
Expenditure on raising funds					
- Direct costs	-	-	14	14	14
Academy's educational operations					
- Direct costs	6,401	119	915	7,435	7,272
- Allocated support costs	1,441	631	478	2,550	2,849
Exceptional expenditure	-	-	10	10	9
	<u>7,842</u>	<u>750</u>	<u>1,417</u>	<u>10,009</u>	<u>10,144</u>

**Net income/(expenditure) for the year includes:**

	2020 £'000	2019 £'000
Fees payable to auditor for:		
- Audit	13	17
- Other services	2	5
Operating lease rentals	32	46
Depreciation of tangible fixed assets	126	125
Net interest on defined benefit pension liability	33	58

**8 Central services**

The academy trust has provided the following central services to its academies during the year:

- human resources;
- financial services and technical support;
- legal services;
- clerking services;
- financial software; and
- audit services.

The academy trust charges each school 2% of its General Annual Grant income to cover the central services received.

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

### 8 Central services

The amounts charged during the year were as follows:

	2020 £'000	2019 £'000
All Hallows Catholic College	111	138
St Alban's Catholic Primary school	25	30
St Mary's Catholic Primary School	16	19
St Paul's Catholic Primary	10	12
	<u>162</u>	<u>199</u>

### 9 Charitable activities

	Unrestricted funds £'000	Restricted funds £'000	Total 2020 £'000	Total 2019 £'000
<b>Direct costs</b>				
Educational operations	267	7,168	7,435	7,272
<b>Support costs</b>				
Educational operations	149	2,401	2,550	2,849
	<u>416</u>	<u>9,569</u>	<u>9,985</u>	<u>10,121</u>

#### Analysis of costs

	2020 £'000	2019 £'000
<b>Direct costs</b>		
Teaching and educational support staff costs	6,401	6,177
Staff development	21	31
Depreciation	119	119
Technology costs	40	34
Educational supplies and services	272	280
Examination fees	64	110
Other direct costs	518	521
	<u>7,435</u>	<u>7,272</u>

**THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

**9 Charitable activities**

<b>Support costs</b>	<b>2020</b>	<b>2019</b>
	<b>£'000</b>	<b>£'000</b>
Support staff costs	1,447	1,336
Depreciation	7	6
Technology costs	94	111
Maintenance of premises and equipment	220	356
Cleaning	147	142
Energy costs	112	140
Rent, rates and other occupancy costs	92	130
Insurance	40	48
Security and transport	14	12
Catering	130	154
Interest on defined benefit pension scheme	33	58
Legal costs	63	85
Other support costs	135	245
Governance costs	16	26
	<u>2,550</u>	<u>2,849</u>

**10 Staff**

**Staff costs**

Staff costs during the year were:

	<b>2020</b>	<b>2019</b>
	<b>£'000</b>	<b>£'000</b>
Wages and salaries	5,630	5,610
Social security costs	536	537
Pension costs	1,598	1,164
	<u>7,764</u>	<u>7,311</u>
Staff costs - employees	7,764	7,311
Agency staff costs	64	192
Staff restructuring costs	14	7
	<u>7,842</u>	<u>7,510</u>
Staff development and other staff costs	27	34
	<u>7,869</u>	<u>7,544</u>
Total staff expenditure	<u>7,869</u>	<u>7,544</u>
Staff restructuring costs comprise:		
Severance payments	<u>14</u>	<u>7</u>

**THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

**10 Staff**

**Staff numbers**

The average number of persons employed by the academy trust during the year was as follows:

	<b>2020</b>	<b>2019</b>
	<b>Number</b>	<b>Number</b>
Teachers	104	114
Administration and support	113	109
Management	19	14
	<u>236</u>	<u>237</u>

**Higher paid staff**

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	<b>2020</b>	<b>2019</b>
	<b>Number</b>	<b>Number</b>
£60,001 - £70,000	2	1
£80,001 - £90,000	-	1
£90,001 - £100,000	1	-
	<u>3</u>	<u>2</u>

**Key management personnel**

The key management personnel of the academy trust comprise the trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the academy trust was £418,000 (2019: £363,000).

**11 Trustees' remuneration and expenses**

One or more of the trustees has been paid remuneration or has received other benefits from an employment with the academy trust. The principal and other staff trustees only receive remuneration in respect of services they provide undertaking the roles of principal and staff members under their contracts of employment, and not in respect of their services as trustees.

The value of trustees' remuneration and other benefits was as follows:

Mrs A M Connor (staff trustee)

Remuneration: £15,001 - £20,000 (2019: £5,001 - £10,000)

Employers pension contributions: £nil (2019: £nil)

Mrs N Armstrong-Boyle (staff trustee)

Remuneration: £55,001 - £60,000 (2019: £55,001 - £60,000)

Employers pension contributions: £10,001 - £15,000 (2019: £5,001 - £10,000)

Mrs T M Cooke (staff trustee)

Remuneration: £65,001 - £70,000 (2019: £60,001 - £65,000)

Employers pension contributions: £15,001 - £20,000 (2019: £10,001 - £15,000)

Mr S Blain (staff trustee) (appointed 25 November 2019)

Remuneration: £45,000 - £50,000 (2019: £nil)

Employers pension contributions: £10,001 - £15,000 (2019: £nil)

Mr T Beesley (staff trustee)

Remuneration: £90,001 - £95,000 (2019: £85,001 - £90,000)

Employers pension contributions: £20,001 - £25,000 (2019: £10,001 - £15,000)

During the year, travel and subsistence payments totalling £nil (2019: £nil) were reimbursed to trustees.

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

### 12 Insurance for trustees and officers

In accordance with normal commercial practice, the academy trust has purchased insurance to protect trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy trust business. The insurance provides cover up to £5,000,000 on any one claim and the cost of this insurance is included in the total insurance cost.

### 13 Tangible fixed assets

	Land and buildings	Computer equipment	Fixtures, fittings & equipment	Total
	£'000	£'000	£'000	£'000
<b>Cost</b>				
At 1 September 2019	1,182	806	340	2,328
Additions	51	19	67	137
At 31 August 2020	1,233	825	407	2,465
<b>Depreciation</b>				
At 1 September 2019	109	665	313	1,087
Charge for the year	31	70	25	126
At 31 August 2020	140	735	338	1,213
<b>Net book value</b>				
At 31 August 2020	1,093	90	69	1,252
At 31 August 2019	1,073	141	27	1,241

The academy trust occupies property held under church supplemental arrangements which permit occupancy of these premises with a notice period of two years. The academy trust is not able to exercise control over this property and therefore no such applicable property has been recognised in these financial statements.

### 14 Debtors

	2020 £'000	2019 £'000
Trade debtors	16	22
VAT recoverable	46	140
Prepayments and accrued income	168	210
	230	372

**THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

**15 Creditors: amounts falling due within one year**

	<b>2020</b>	<b>2019</b>
	<b>£'000</b>	<b>£'000</b>
Government loans	4	-
Trade creditors	85	347
Other taxation and social security	270	260
Other creditors	58	50
Accruals and deferred income	172	233
	<u>589</u>	<u>890</u>

**16 Creditors: amounts falling due after more than one year**

	<b>2020</b>	<b>2019</b>
	<b>£'000</b>	<b>£'000</b>
Government loans	31	-
	<u>31</u>	<u>-</u>

<b>Analysis of loans</b>	<b>2020</b>	<b>2019</b>
	<b>£'000</b>	<b>£'000</b>
Not wholly repayable within five years by instalments	35	-
Less: included in current liabilities	(4)	-
	<u>31</u>	<u>-</u>
Amounts included above	31	-

<b>Loan maturity</b>		
Debt due in one year or less	4	-
Due in more than one year but not more than two years	4	-
Due in more than two years but not more than five years	13	-
Due in more than five years	14	-
	<u>35</u>	<u>-</u>

Included within creditors is a loan of £35,000 from Salix to part fund for the replacement of a boiler. The loan is provided at 0% interest rate. Bi-yearly payments are made against the loan will commence on September 2020 and is expected to be fully repaid on March 2028.

**17 Deferred income**

	<b>2020</b>	<b>2019</b>
	<b>£'000</b>	<b>£'000</b>
Deferred income is included within:		
Creditors due within one year	110	97
	<u>110</u>	<u>97</u>

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

### 17 Deferred income

	2020 £'000	2019 £'000
Deferred income at 1 September 2019	97	111
Released from previous years	(97)	(111)
Resources deferred in the year	110	97
<b>Deferred income at 31 August 2020</b>	<b>110</b>	<b>97</b>

At the balance sheet date, the academy trust was holding funds received in advance for Universal Infant Free School Meals, Sports Grant funding, Early Years funding, rates relief and other fundraising.

### 18 Funds

	Balance at 1 September 2019 £'000	Income £'000	Expenditure £'000	Gains, losses and transfers £'000	Balance at 31 August 2020 £'000
<b>Restricted general funds</b>					
General Annual Grant (GAG)	98	8,084	(7,596)	(113)	473
Other DfE / ESFA grants	66	965	(1,031)	-	-
Other government grants	-	388	(388)	-	-
Other restricted funds	-	119	(119)	-	-
Pension reserve	(3,068)	-	(319)	221	(3,166)
	<u>(2,904)</u>	<u>9,556</u>	<u>(9,453)</u>	<u>108</u>	<u>(2,693)</u>
<b>Restricted fixed asset funds</b>					
Inherited on conversion	907	-	(15)	-	892
DfE group capital grants	241	16	(66)	-	191
Capital expenditure from GAG	93	-	(45)	113	161
Private sector capital sponsorship	-	-	-	8	8
	<u>1,241</u>	<u>16</u>	<u>(126)</u>	<u>121</u>	<u>1,252</u>
<b>Total restricted funds</b>	<u>(1,663)</u>	<u>9,572</u>	<u>(9,579)</u>	<u>229</u>	<u>(1,441)</u>
<b>Unrestricted funds</b>					
General funds	412	411	(430)	(8)	385
Designated fund	40	-	-	-	40
	<u>452</u>	<u>411</u>	<u>(430)</u>	<u>(8)</u>	<u>425</u>
<b>Total funds</b>	<u>(1,211)</u>	<u>9,983</u>	<u>(10,009)</u>	<u>221</u>	<u>(1,016)</u>

**THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

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**18 Funds**

The specific purposes for which the funds are to be applied are as follows:

Restricted general funds are those resources that have been designated restricted by the grant provider in meeting the objects of the academy and are restricted to both the day to day running of the academy and capital expenditure.

Restricted fixed asset funds are those funds relating to the long term assets of the academy used in delivering the objects of the academy.

Unrestricted funds are those which the board of trustees may use in the pursuance of the academy's objectives and are expendable at the discretion of the trustees.

Designated funds are those which the board of trustees have reserved towards resurfacing costs of the football pitch.

The transfer from General Annual Grant restricted general funds and unrestricted general funds to restricted fixed asset funds is to meet the cost of fixed asset additions for which there was no specific capital funding in the year.

Under the funding agreement with the Secretary of State, the academy trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2020.



**THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

**18 Funds**

Comparative information in respect of the preceding period is as follows:

	Balance at 1 September 2018 £'000	Income £'000	Expenditure £'000	Gains, losses and transfers £'000	Balance at 31 August 2019 £'000
<b>Restricted general funds</b>					
General Annual Grant (GAG)	-	7,993	(7,757)	(138)	98
Other DfE / ESFA grants	398	682	(1,014)	-	66
Other government grants	-	355	(355)	-	-
Other restricted funds	-	228	(228)	-	-
Pension reserve	(2,022)	-	(191)	(855)	(3,068)
	<u>(1,624)</u>	<u>9,258</u>	<u>(9,545)</u>	<u>(993)</u>	<u>(2,904)</u>
<b>Restricted fixed asset funds</b>					
Transfer on conversion	922	-	(15)	-	907
DfE group capital grants	169	137	(65)	-	241
Capital expenditure from GAG	-	-	(45)	138	93
	<u>1,091</u>	<u>137</u>	<u>(125)</u>	<u>138</u>	<u>1,241</u>
<b>Total restricted funds</b>	<u>(533)</u>	<u>9,395</u>	<u>(9,670)</u>	<u>(855)</u>	<u>(1,663)</u>
<b>Unrestricted funds</b>					
General funds	471	415	(474)	-	412
Designated fund	40	-	-	-	40
	<u>511</u>	<u>415</u>	<u>(474)</u>	<u>-</u>	<u>452</u>
<b>Total funds</b>	<u>(22)</u>	<u>9,810</u>	<u>(10,144)</u>	<u>(855)</u>	<u>(1,211)</u>

**THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

**18 Funds**

	2020 £'000	2019 £'000
<b>Total funds analysis by academy</b>		
Fund balances at 31 August 2020 were allocated as follows:		
All Hallows Catholic College	(76)	(232)
St Alban's Catholic Primary school	535	439
St Mary's Catholic Primary School	279	241
St Paul's Catholic Primary	160	168
Total before fixed assets fund and pension reserve	898	616
Restricted fixed asset fund	1,252	1,241
Pension reserve	(3,166)	(3,068)
Total funds	(1,016)	(1,211)

All Hallows has continued to seek staff savings in year and also to retain its focus on cost controls. A number of recommendations from the Schools Resource Management Advisor to form the basis of developing core metrics and benchmarking were implemented in preparation for the 2020-21 academic year. The in-year position has been adversely affected by the impact of Covid-19 with the loss of commercial income for sports and conference facility letting, together with a reduction in teaching school activity. Additional costs in relation to student transport, catering provision and hygiene supplies, were only partially offset by savings from agency supply, exam costs and utilities during the period of main school closure. It is anticipated that a similar financial impact from Covid-19 will continue into 2020-2021. Realistic estimates have been built into financial forecasts; budgets will be rigorously monitored by the Trust Board as the situation regarding school closures continues to emerge.

The school is rated as Ofsted 'Outstanding' and continues to be over-subscribed.

**Total cost analysis by academy**

Expenditure incurred by each academy during the year was as follows:

	Teaching and educational support staff £'000	Other support staff costs £'000	Educational supplies £'000	Other costs excluding depreciation £'000	Total 2020 £'000	Total 2019 £'000
All Hallows Catholic College	4,469	851	181	1,231	6,732	6,867
St Alban's Catholic Primary school	923	247	34	228	1,432	1,342
St Mary's Catholic Primary School	620	198	41	185	1,044	986
St Paul's Catholic Primary	389	151	16	119	675	633
	<u>6,401</u>	<u>1,447</u>	<u>272</u>	<u>1,763</u>	<u>9,883</u>	<u>9,828</u>

**THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

**19 Analysis of net assets between funds**

	Unrestricted Funds £'000	Restricted funds: General £'000	Fixed asset £'000	Total Funds £'000
<b>Fund balances at 31 August 2020 are represented by:</b>				
Tangible fixed assets	-	-	1,252	1,252
Current assets	425	1,093	-	1,518
Creditors falling due within one year	-	(589)	-	(589)
Creditors falling due after one year	-	(31)	-	(31)
Defined benefit pension liability	-	(3,166)	-	(3,166)
<b>Total net assets</b>	<u>425</u>	<u>(2,693)</u>	<u>1,252</u>	<u>(1,016)</u>

	Unrestricted Funds £'000	Restricted funds: General £'000	Fixed asset £'000	Total Funds £'000
<b>Fund balances at 31 August 2019 are represented by:</b>				
Tangible fixed assets	-	-	1,241	1,241
Current assets	1,342	164	-	1,506
Creditors falling due within one year	(890)	-	-	(890)
Defined benefit pension liability	-	(3,068)	-	(3,068)
<b>Total net assets</b>	<u>452</u>	<u>(2,904)</u>	<u>1,241</u>	<u>(1,211)</u>

**20 Pension and similar obligations**

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Cheshire West and Chester Council. Both are multi-employer defined benefit schemes.

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest actuarial valuation of the TPS related to the period ended 31 March 2016, and that of the LGPS related to the period ended 31 March 2016.

Contributions amounting to £141,000 (2019: £126,000) were payable to the schemes at 31 August 2020 and are included within creditors.

**Teachers' Pension Scheme**

**Introduction**

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for teachers in academies. All teachers have the option to opt out of the TPS following enrolment.

The TPS is an unfunded scheme to which both the member and employer makes contributions, as a percentage of salary. These contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

### 20 Pension and similar obligations

#### Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education on 5 March 2019.

The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 23.68% of pensionable pay (including a 0.08% employer administration charge)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million giving a notional past service deficit of £22,000 million
- the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI. The assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.

The next valuation result is due to be implemented from 1 April 2023.

The employer's pension costs paid to the TPS in the period amounted to £962,000 (2019: £688,000).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The academy trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy trust has set out above the information available on the scheme.

#### Local Government Pension Scheme

The LGPS is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. The total contributions are as noted below. The agreed contribution rates for future years are 18.9 to 26.6% for employers and 0.1 to 7.1% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Total contributions made	2020 £'000	2019 £'000
Employer's contributions	350	347
Employees' contributions	78	73
Total contributions	428	420

**THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

**20 Pension and similar obligations**

Principal actuarial assumptions	2020 %	2019 %
Rate of increase in salaries	2.9	2.6
Rate of increase for pensions in payment/inflation	2.2	2.3
Discount rate for scheme liabilities	1.7	1.8

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2020 Years	2019 Years
Retiring today		
- Males	21.2	21.2
- Females	23.6	23.5
Retiring in 20 years		
- Males	21.9	22.2
- Females	25.0	25.0

The sensitivities regarding the principal assumptions used to measure the scheme liabilities are as set out below:

**Sensitivity analysis**

Changes in assumptions at 31 August 2020	Approximate % increase to employer liability	Approximate monetary amount (£000)
0.5% decrease in Real Discount Rate	11-14%	941
0.5% increase in the Pension Increase Rate	10-13%	869
0.5% increase in the Salary Increase Rate	1%	57

The academy trust's share of the assets in the scheme	2020 Fair value £'000	2019 Fair value £'000
Equities	2,121	2,221
Corporate bonds	1,933	1,414
Property	471	364
Other assets	189	40
Total market value of assets	4,714	4,039

The actual return on scheme assets was £344,000 (2019: £278,000).

**THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

**20 Pension and similar obligations**

<b>Amount recognised in the Statement of Financial Activities</b>	<b>2020 £'000</b>	<b>2019 £'000</b>
Current service cost	610	458
Past service cost	26	22
Interest income	(75)	(101)
Interest cost	108	159
Total operating charge	669	538
<b>Changes in the present value of defined benefit obligations</b>	<b>2020 £'000</b>	<b>2019 £'000</b>
At 1 September 2019	7,107	5,443
Current service cost	610	458
Interest cost	108	159
Employee contributions	78	73
Actuarial loss	48	1,032
Benefits paid	(97)	(80)
Past service cost	26	22
At 31 August 2020	7,880	7,107
<b>Changes in the fair value of the academy trust's share of scheme assets</b>	<b>2020 £'000</b>	<b>2019 £'000</b>
At 1 September 2019	4,039	3,421
Interest income	75	101
Actuarial gain	269	177
Employer contributions	350	347
Employee contributions	78	73
Benefits paid	(97)	(80)
At 31 August 2020	4,714	4,039

# THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

### 21 Reconciliation of net expenditure to net cash flow from operating activities

	2020 £'000	2019 £'000
Net expenditure for the reporting period (as per the statement of financial activities)	(26)	(334)
Adjusted for:		
Capital grants from DfE and other capital income	(16)	(137)
Investment income receivable	-	(1)
Defined benefit pension costs less contributions payable	286	133
Defined benefit pension scheme finance cost	33	58
Depreciation of tangible fixed assets	126	125
Decrease/(increase) in debtors	142	(8)
(Decrease)/increase in creditors	(305)	268
<b>Net cash provided by operating activities</b>	<b>240</b>	<b>104</b>

### 22 Analysis of changes in net funds

	1 September 2019 £'000	Cash flows £'000	31 August 2020 £'000
Cash	1,134	154	1,288
Loans falling due within one year	-	(4)	(4)
Loans falling due after more than one year	-	(31)	(31)
	<u>1,134</u>	<u>119</u>	<u>1,253</u>

### 23 Commitments under operating leases

At 31 August 2020 the total of the academy trust's future minimum lease payments under non-cancellable operating leases was:

	2020 £'000	2019 £'000
Amounts due within one year	19	16
Amounts due in two and five years	23	21
	<u>42</u>	<u>37</u>

**THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

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**24 Related party transactions**

Owing to the nature of the academy trust and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trustees have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the Academies Financial Handbook 2019, including notifying ESFA of all transactions made on or after 1 April 2019 and obtaining their approval where required, and in accordance with the academy trust's financial regulations and normal procurement procedures relating to connected and related party transactions. The following related party transactions took place in the financial period.

During the year ended 31 August 2020, the Trust paid employee benefits (including employer pension contributions) to a close family member of a trustee for their services to the Trust. The appointment of these employees was made in open competition and the related trustee was not involved in the decision-making process regarding appointment. The employees are paid within the normal pay scale for their role and receive no special treatment as a result of their relationship to a trustee.

L Alberti, a local governor at All Hallows Catholic College, is also the college lead at Project Inc. and therefore has an interest. During the year, the academy trust paid £3,436 (2019: £nil) in relation to supply of art sessions. No amounts were owed by the academy trust at the year end. In entering into the transaction, the academy trust has not complied with the requirements of the Academies Financial Handbook 2019.

**25 Members' liability**

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he or she ceases to be a member.

**26 Agency arrangements**

The academy trust acts as an agent in distributing 16-19 bursary funds for the ESFA. In the accounting period ending 31 August 2020 the trust received £11,453 (2019: £13,629) and disbursed £3,424 (2019: £8,041) from the fund. An amount of £8,029 (2019: £12,703) is included in other creditors at the balance sheet date.



**THE HOLY FAMILY OF NAZARETH CATHOLIC ACADEMY TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

**27 Teaching schools**

	2019/20		2018/19	
	£000	£000	£000	£000
<b>Income</b>				
<b>Direct Income</b>				
NCTL grants		40		40
<b>Other Income</b>				
Other trading activities		<u>26</u>		<u>29</u>
<b>Total Income</b>			66	69
<b>Expenditure</b>				
<b>Direct Costs</b>				
Direct staff costs	60		57	
Staff development	-		1	
Other direct costs	<u>-</u>		<u>-</u>	
<b>Total direct costs</b>		60		58
<b>Other costs</b>				
Support staff costs	-		-	
Legal and professional	-		1	
Other support costs	<u>3</u>		<u>3</u>	
<b>Total other costs</b>		3		4
<b>Total expenditure</b>			63	62
 Surplus/(Deficit) from all sources			3	7
 Teaching school balances at 1 September 2019			70	63
 Teaching school balances at 31 August 2020		<u>73</u>		<u>70</u>